JIM FINLEY

jim.finley@lawrence.edu – linkedin.com/in/jim-finley – (000) 000 0000 – Appleton, WI

EDUCATION

Bachelor of Arts - Lawrence University, Appleton, WI

June 2022

Major: **Economics**, Minor: **English**

GPA: **3.54**

Dean's list in all terms for 2020-2021 academic year

RELATED COURSE EXPERIENCE

- Conducted financial analysis and profitability analysis for group project as part of corporate finance class
- Used data scientific techniques to perform statistical analysis price predictions; worked independently to write high quality reports positing data-driven recommendations
- Built financial models and pro forma statements; presented results to 2 professors and 13 students using PowerPoint
- Analyzed and discussed month-end reports and P&L statements, and made decisions based on financial information

EXPERIENCE

Accounting Intern, Colliers Capital, Wausau WI

June – July 2021

- Helped manage payroll and the registration of employees to jobs and Pensions to 100+ employee branch
- Reviewed, prepared, and issued bills and invoices from over 300+ clients
- Assisted with incoming earnings and outcoming payments
- Actively participated in weekly staff meetings; met bi-weekly with supervisor

Finance Intern, Finley & Co, Appleton WI

May – August 2020

- Analyzed financial data to make sure it was recorded and reconciled
- Conducted ad hoc financial analysis using MS Excel under senior accountant supervision
- Assisted in daily and weekly audits of accounts, vouchers, and statutory records

CAMPUS LEADERSHIP EXPERIENCE

Team Representative, SAAC, Lawrence University, Appleton, WI

February 2021 – June 2022

- Collaborate with Athletic Director and University executives regarding legislation
- Represent team and work with professors to continue strong relationships regarding athletic demands

OTHER EXPERIENCE

English Tutor, Lawrence University, Appleton WI

September 2020 – June 2021

LANGUAGES: English, Spanish