

Jaylin Doe

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EDUCATION

Lawrence University | Appleton, WI

Bachelor of Arts | Major: Neuroscience; Minor: Economics

GPA: 3.75

Expected June 2023

CERTIFICATIONS

Certified Nursing Assistant (State of Wisconsin) | August 2020

CLINICAL EXPERIENCE

Certified Nursing Assistant, Ascension | Appleton, WI

Oct 2021 – Present

- Display strong clinical skills while assessing vital signs, performing lab draws and glucose checks, and providing pre- and post-operative care
- Ensure an accurate, timely flow of information by maintaining thorough patient records and updating healthcare team on patients' status in compliance with HIPAA standards
- Provide high-quality patient care as a CNA within surgical, acute-care, rehabilitation, and home-healthcare and nursing home settings

Certified Nursing Assistant, Brewster Village | Appleton, WI

Sept 2020 – Present

- Preserve patient dignity and minimize discomfort while carrying out duties such as bedpan changes, diapering, emptying drainage bags, and bathing
- Conduct regular patient rounds and head counts before bedtime, eating, and activities
- Comply with HIPAA standards in all patient documentation and interactions

Volunteer, St. Elizabeth's Hospital | Appleton, WI

Nov 2019 – Aug 2020

- Prepared and participated in activities and conversation with patients, their families, and guests

OTHER WORK EXPERIENCE

Info Desk Worker, Lawrence University Campus Center | Appleton, WI

Sept 2019 – Mar 2020

- Communicated campus and event information to community members and visitors
- Maintained accurate records for desk funds and lost items
- Enforced COVID-19 safety guidelines within the central campus building

Community Advisor, Lawrence University Residential Life | Appleton, WI

Oct 2020 – June 2021

- Promoted and upheld the COVID guidelines implemented by the university
- Collaborated with supervisor to create safe and inclusive programming to discuss challenging topics and building community among residents

SKILLS

Language: Spanish (Proficient)

Software: Microsoft Office (Word, PowerPoint, Excel, Outlook); Epic